

East Bay Educational Collaborative & EBEC Holdings

Board of Directors Meeting

317 Market Street, Warren, RI 02885

February 7, 2014

MINUTES

Board Members Present:

Kathryn Crowley; Superintendent, Chair	Little Compton
Dr. Donna Ottaviano; Executive Director	East Bay Educational Collaborative
Rosemarie Kraeger; Superintendent	Middletown
William Rearick; Superintendent	Tiverton
Kim Mercer; Superintendent	East Providence
Melinda Thies; Superintendent	Bristol/Warren
Michael Messor; Superintendent	Barrington
Colleen Jermain; Superintendent	Newport

Board Members Absent:

Jeff Schoonover; ASCD	Portsmouth
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Others Present:

Karen Corr; Business Manager	EBEC
Carolyn Sedgwick; Admin Assistant	EBEC
Hilda Potrzeba, Melissa Denton, Lisa Foehr	RIDE

- I. **Call to Order:** K. Crowley called the meeting to order in open session at 8:35am.
- II. Representatives from RIDE discussed the Induction Program and requested feedback from the Board on two proposed approaches: 1. Collaborative/Regional Model and 2. District Model. The Board would like to discuss this further at the March meeting, as well as with the Northern Collaborative.
 - a. Materials Distributed by RIDE:
 1. Number of Beginning Teachers Coached During RTTT
 2. Induction Cost Scenarios
 3. Feedback Form
- III. On a **motion** made by K. Crowley and **seconded** by W. Rearick, it was **unanimously voted** to enter Executive Session at 9:40am.
- IV. On a **motion** made by K. Mercer and **seconded** by W. Rearick the **Open Session reconvened** at 10:00am.
 - a. The Board rolled over the existing Executive Director contract for another year, to make it a three-year contract with a 2% salary increase retroactive to August 2013.
- V. **Public Input:** None
- VI. **Consent Agenda:** On a **motion** made by W. Rearick and **seconded** by R. Kraeger, it was **unanimously voted** to approve the consent agenda.

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- VII. **Business Manager's Report:** K. Corr presented six month interim statements and a year-to-date contract summary.
- VIII. **Executive Director's Report:**
- a. D. Ottaviano reported on staffing changes:
 - 1. Resignation of S. Ribeiro.
 - 2. Hiring of K. Ferreira
 - b. D. Ottaviano provided copies of EBEC's Safety Plan to Board members. Staff trainings have taken place and the Career Academy Director will meet with Bristol-Warren police personnel. D. Ottaviano will get a security review of entrances and pricing for buzz-in access systems and card access. The Board will vote on the Safety Plan after the following have taken place:
 - 1. Review of the Safety Plan by Bristol-Warren police chief
 - 2. Facility walk-through by Bristol-Warren fire chief
 - c. D. Ottaviano updated the Board on the contract with PR firm Rosewood Consulting. M. Messoro requested their resume and web address. The Board would like to discuss district PR needs at the next meeting.
- IX. **Executive Director's Contract** was reviewed in Executive Session. The Board approved contract renewal as in section IVa.
- X. **ASCD Update:** J. Schoonover will be the ASCD representative to the EBEC Board. Expect an update at the next meeting.
- XI. **EBEC Policy Renewals**
- a. On a **motion** by W. Rearick, **seconded** by M. Thies, the Designated Affirmative Action Officer Policy was **unanimously approved**.
 - b. On a **motion** by R. Kraeger, **seconded** by W. Rearick, the Nondiscrimination Policy was **unanimously approved**.
 - c. On a **motion** by R. Kraeger, **seconded** by W. Rearick, the Equal Employment Opportunity Policy was **unanimously approved**.
- XII. **Date of Next Meeting:** The next EBEC Board meeting is scheduled for March 14, 2014.
- XIII. **Adjourn:** On a **motion** by W. Rearick, **seconded** by C. Jermain, the meeting was adjourned at 10:30am.

Respectfully Submitted,
Carolyn Sedgwick
Secretary, Pro Tem